



MUSLIM UNIVERSITY OF MOROGORO

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JOINING INSTRUCTIONS FOR UNDERGRADUATE STUDENTS

This is important Information for all selected students for Undergraduate Degrees at the Muslim University of Morogoro [MUM]. This form **SHOULD NOT** be used as Official Admissions Letter.

1. Registration and Orientation week

Registration and Orientation of new students will be on Monday 29th October, 2018 at 8.30am and will end on Wednesday 7th November, 2018 at 04.00pm. The venue will be ICT Complex, Computer Room 1 for registration and Assembly Hall for Orientation.

2. Conditions for this offer:

You will have to meet the following conditions before being registered as a bonafide MUM Student.

A. Academic Credentials

i. Direct Entry Qualifications (Form 6 graduates):

Students selected under this scheme are required to bring **the original academic certificates** which certify that they have *three credit passes* at O-level Examinations and *two principal passes* at A-level Examinations related to the program selected accumulating to 4.0 points. For those selected in Education Degrees; their A-level passes should be in teaching subjects.

ii. Equivalent Entry Qualifications (Diploma holders):

Students selected under this scheme are required to bring **the original academic certificates** which prove that they either have one pass and subsidiary (or its equivalent) at A-level examinations with a diploma of not less than 3.0 GPA related to the program selected or have four passes at O-level examinations and graduated in a certificate program then diploma of not less than 3.0 GPA related to the program selected. For those selected in Education Degrees; their Diplomas should be of education and have two passes of teaching subjects.

B. Other basic Attachments

Students are also required to bring original Birth Certificates, Medical Examination Reports from a registered Doctor (Copy of the Medical Form is available in our website for downloading) and four current passport size photographs.

C. Students' Conduct

i. General Conduct.

As a student of MUM you will be required to be diligent and exemplary at all times and observe institutional Code of Conduct based on Islamic Moral values. Any antisocial behavior is not tolerated in the Muslim University of Morogoro. Please obtain your copy of Students' Code of Conduct through our website or the office of Dean of Students once you complete registration.

ii. Dress Code.

MUM observes an Islamic code of dress. There are no uniforms; however students are required to wear dresses which are

exemplary. Tight, Decorated, transparent or any anti-Islamic dresses are strictly prohibited for both men and women.

D. University Fees:

All students should pay their semester fees before registration period. If a student is a Loan beneficiary s/he should calculate the amount of loan against University costs and pay the remainder before registration. No one will be registered without payment of due costs. See the MUM fee structure below. All payments of fees and accommodation should be done through the CRDB Account number while other costs (Registration, ID processing fees, MUMSO donation, TCU Quality assurance) should be done through NBC account numbers below: **NOTE:** Payment of cash will not be accepted.

- | | |
|-----------------|-------------------------------|
| i. BANK: | CRDB |
| Account Name: | MUSLIM UNIVERSITY OF MOROGORO |
| Account Number: | 01J1013380601 |
| | |
| ii. BANK: | NBC |
| Account Name: | MUSLIM UNIVERSITY OF MOROGORO |
| Account Number: | 026103006147 |

3. Hostel Accommodation:

Offer of residence at the campus will be based on availability of rooms and on the following priority: (i) Disabled students (ii) Foreign students (iii) Female Students. MUM requires all female students to stay on campus except for special cases. Rooms shall be allocated only to those students who can show proof of payment through the bank.

4. Equipment for students' personal use:

MUM strongly recommends students to bring with them

- An English language dictionary, and/or any other appropriate dictionary for those who take languages eg; Kiswahili, Arabic, French, etc.
- Laptops [not desktop computers] for accessing study materials on the internet. Wireless internet is available at MUM Campus for free, and there is a large corpus of electronic books online for everyone.
- Digital Camera (for Mass Communication students).
- Students are required to come with one ream of paper and deposit it with the finance department.

Students are not allowed to come with: (i) T.V (ii) Radio/Radio Cassette (iii) Cooker, (iv) Electric heater.

Books: Students are required to purchase their own books for their respective programs as prescribed by program lecturers.

5. Fee Structure

a. Faculties of Arts & Humanities/Business Studies/Law & Sharia'h.

Direct University Costs (Payable to the University by Student/ Student's Sponsor)

	Tanzanian Students (TAS)				Foreign Students (USD)			
	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4
Tuition Fees	1,200,000	1,200,000	1,200,000	1,200,000	1,200	1,200	1,200	1,200
University Accommodation	300,000	300,000	300,000	300,000	200	200	200	200
Admission/ registration Fee	50,000				50			
Graduation fees			40,000	40,000			40	40
TCU - Quality Control	20,000	20,000	20,000	20,000	20	20	20	20
Identity Card	5,000				5			
Total	1,575,000	1,520,000	1,560,000	1,560,000	1,475	1,420	1,460	1,460

NOTE: Year 4 is for students pursuing Bachelor of Laws with Shariah program.

b. Faculty of Science

Direct University Costs (Payable to the University by Student/ Student's Sponsor)

	Tanzanian Students (TAS)			Foreign Students (USD)		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Tuition Fees	1,300,000	1,300,000	1,300,000	1,300	1,300	1,300
Faculty requirement	120,000	120,000	120,000	100	100	100
University hostel accommodation	300,000	300,000	300,000	200	200	200
Admission/ registration Fee	50,000			50		
Graduation fees			40,000			40
TCU - Quality Control	20,000	20,000	20,000	20	20	20
Identity Card	5,000			5		
Total	1,795,000	1,740,000	1,780,000	1,675	1,620	1,660

c. Direct Students Costs (Payable Directly to Students by his/her Sponsor)

	Tanzanian Students (TAS)				Foreign Students (USD)			
	Year 1	Year 2	Year 3	Year 4	Year 1	Year 2	Year 3	Year 4
Meals	1,800,000	1,800,000	1,800,000	1,800,000	1,500	1,500	1,500	1,500
Student Union Fees	5,000	5,000	5,000	5,000	4	4	4	4
Books & Stationary	200,000	200,000	200,000	200,000	200	200	200	200
Field Expenses/Transportation	620,000	620,000	620,000	620,000	500	500	500	500
Personal Care & Miscellaneous expenses*	250,000	250,000	250,000	250,000	250	250	250	250
Total	2,875,000	2,875,000	2,875,000	2,875,000	2,454	2,454	2,454	2,454

*includes *medical expenses*

NOTE: Year 4 is for students pursuing Bachelor of Laws with Shariah program.

Health Insurance (Compulsory)

Each student is required to join The National Health Insurance Fund (NHIF) for personal health Insurance during the study duration. The annual membership fee for NHIF is 50,400/-. This fee should be paid to NHIF officers who will be available at MUM during orientation week or you can join direct to the NHIF offices.

I wish you all the best in your academic career at MUM

Dr. Abdulla Y. Tego
DVC – Academic