



# MUSLIM UNIVERSITY OF MOROGORO

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## JOINING INSTRUCTIONS

This is important Information for all students selected for Certificate Programs at the Muslim University of Morogoro [MUM]. This form **SHOULD NOT** be used as an Official Admission Letter.

### 1. Registration and Orientation

Registration and Orientation of new students will be held from 5<sup>th</sup> to 12<sup>th</sup> October 2024 from 8.30 am to 04.00 pm. The venue will be the **ICT Complex Block** for registration and the **Assembly Hall** for Orientation.

### 2. Conditions for Admission:

You will have to meet the following conditions before being registered as a bonafide MUM Student.

#### A. Academic Credentials

*Entry Qualifications (Form 4 graduates):*

Students selected under this scheme must have at least **FOUR** *passes* with **D** grade at O'Level Examinations or its Equivalent results obtained from **NECTA** related to the program selected.

#### B. Necessary Attachments

Students are required to bring: (1) an admission letter; obtained through the application portal, (2) an original and copy of the Form Four certificate, (3) an original and copy of a birth certificate, (4) one ream of paper, and (5) a duly filled MUM Medical Examination Report form from a registered doctor (a copy of the medical form is available on our website for downloading).

#### C. Students' Conduct

##### i. General Conduct.

As a student of MUM, you will be required to be diligent and exemplary at all times and to observe the institutional Code of Conduct based on Islamic moral values. Any antisocial behavior will not be tolerated at the Muslim University of Morogoro. Please obtain your copy of the Students' Code of Conduct through our website or from the Office of the Dean of Students once you complete registration.

## **ii. Dress Code.**

MUM observes an Islamic dress code. While there are no uniforms, students are required to wear self-respecting clothing. Tight, transparent, or any anti-Islamic clothing is strictly prohibited for both men and women.

## **D. University Fees and Payment Modalities**

All students should pay at least half of their semester fees before registration, as indicated in the fee structure below. All university costs, including tuition, accommodation, and administrative fees, are to be paid using a generated payment number **for each category of fee** in the application system during the registration session. **Students are advised not to travel with cash** since payments can be made through mobile money (*Tigo Pesa, M-Pesa, Airtel Money, CRDB banking app, or CRDB Wakala*) from any location.

**NOTE:** Payment of cash will **NOT BE ACCEPTED**.

## **3. Hostel Accommodation:**

Offer of Residence on campus will be based on the availability of rooms and the following priorities: (i) disabled students, (ii) foreign students, and (iii) female students. MUM requires all female students to stay on campus, except in approved special cases. Rooms will be allocated only to students who can provide proof of payment.

## **4. Equipment for students' personal use:**

MUM strongly recommends students to bring:

- An English language dictionary and/or any other appropriate dictionary for language courses (e.g., Kiswahili, Arabic, French, Chinese, etc.).
- Laptops (not desktop computers) for accessing study materials online. Wireless internet is available for free at MUM Campus, and there is a large collection of electronic books online for everyone.
- A digital camera (for Journalism students).
- One ream of paper to be deposited with the Finance Department.

Students are NOT allowed to bring:

(i) Television, (ii) Radio/Radio Cassette, (iii) Cooker, (iv) Electric heater Etc.

**Books:** Students are required to purchase their own books for their respective programs as prescribed by their program lecturers.

## FEE STRUCTURE

### A. Non-Science Programs

Item	Semester I	Semester II	Total
Tuition Fees	350,000/-	350,000/-	700,000/-
Accommodation Fee	150,000/-	150,000/-	300,000/-
Registration Fee	50,000/-		50,000/-
TCU Quality Assurance Fees	20,000/-		20,000/-
Field/Practical Training Fee		50,000/-	50,000/-
Graduation Fee		40,000/-	40,000/-
Identity Card	5,000/-		5,000/-
Students' Union Fee	5,000/-		5,000/-
<b>Total</b>	<b>580,000/-</b>	<b>590,000/-</b>	<b>1,170,000/-</b>

### B. Science Program(s)

Item	Semester I	Semester II	Total
Tuition Fees	400,000/-	400,000/-	800,000/-
Accommodation Fee	150,000/-	150,000/-	300,000/-
Registration Fee	50,000/-		50,000/-
TCU Quality Assurance Fees	20,000/-		20,000/-
Field/Practical Training Fee		50,000/-	50,000/-
Graduation Fee		40,000/-	40,000/-
Identity Card	5,000/-		5,000/-
Students' Union Fee	5,000/-		5,000/-
<b>Total</b>	<b>630,000/-</b>	<b>640,000/-</b>	<b>1,270,000/-</b>

<b>NHIF Contribution</b>	<b>50,400</b>	<b>-</b>	<b>50,400/-</b>
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\* **NHIF** payment for categories **A** and **B** above shall be done using the **Control number** generated during the registration session.

I wish you all the best in your academic career at MUM.



Prof. Hamza M. Njozi

**Deputy Vice Chancellor (Academic)**

