



MUSLIM UNIVERSITY OF MOROGORO

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JOINING INSTRUCTIONS

This is important Information for all students selected into Diploma Programs at the Muslim University of Morogoro [MUM]. This form **SHOULD NOT** be used as Official Admission Letter.

1. Registration and Orientation

Registration and Orientation of new students will be held on 14th and 15th November, 2020 from 8.30am to 4:00pm. The venue will be **Imam Shafii Hall** for registration and **Assembly Hall** for Orientation.

2. Conditions for Admission:

You will have to meet the following conditions before being registered as a bonafide MUM Student.

A. Academic Credentials

➤ *Direct Entry Qualifications (Form 6 graduates):*

Students selected under this scheme are required to bring the original academic certificates which certify that they have *three credit passes* at O'level Examinations and *one Principal Pass with subsidiary (or E for 2014 & 2015 graduates)* at A'level Examinations related to the program selected.

➤ *Equivalent Entry Qualifications (Diploma holders):*

Students selected under this scheme are required to bring the original academic certificates which prove that they have four passes at O'level Examinations and a recognized NTA level 4 Certificate. Certificate and Passes should relate to the course selected.

B. Other basic Attachments

Students are also required to bring original Birth Certificates, Medical Examination Reports from a registered Doctor (Copy of the Medical Form is available in our website for downloading) and four recent passport size photographs.

C. Students' Conduct

i. General Conduct.

As a student of MUM you will be required to be diligent and exemplary at all times and observe institutional Code of Conduct based on Islamic Moral values. Any antisocial behavior is not tolerated at the Muslim University of Morogoro. Please obtain your copy of Students' Code of Conduct through our website or the office of Dean of Students once you complete registration.

ii. Dress Code.

MUM observes an Islamic code of dress. There are no uniforms; however students are required to wear self-respecting dresses. Tight, transparent or any anti-Islamic dresses are strictly prohibited for both men and women.

D. University Fees.

All students should pay at least half of their semester fee before registration as indicated in the fee structure below. All payments of tuition should be done through **NMB Account**, while Other Costs (Registration fee, NHIF Contribution fee, Field/Practical Training fee, ID processing fee, Students' union fee and TCU Quality assurance fee, etc) should be done through **NBC Account** as indicated below;

NOTE: Payment of cash will **NOT BE ACCEPTED** at all.

i. Tuition Fee and Hostel/Accommodation Payment Account:

Bank: **NMB**
Account Name: **MUSLIM UNIVERSITY OF MOROGORO**
Account Number: **23210002513**

ii. Other Costs Payment Account:

BANK: **NBC**
Account Name: **MUSLIM UNIVERSITY OF MOROGORO**
Account Number: **026103006147**

3. Hostel Accommodation:

Offer of residence at the campus will be based on availability of rooms and on the following priority: (i) Disabled students (ii) Foreign students (iii) Female Students. MUM requires all female students to stay on campus except for special cases. Rooms shall be allocated only to those students who can show proof of payment through the bank.

4. Equipment for students' personal use:

MUM strongly recommends students to bring with them

- An English language dictionary, and/or any other appropriate dictionary for those who take languages eg; Kiswahili, Arabic, French, Chinese, etc.
- Laptops [not desktop computers] for accessing study materials on the internet. Wireless internet is available at MUM Campus for free, and there is a large corpus of electronic books online for everyone.
- Digital Camera (for Journalism students).
- Students are required to come with one ream of paper and deposit it with the finance department.

*Students are **NOT ALLOWED** to come with:* (i) T.V (ii) Radio/Radio Cassette (iii) Cooker, (iv) Electric heater.

Books: Students are required to purchase their own books for their respective programs as prescribed by program lecturers.

5. Fee Structure

a. Direct University Costs for Non-Science Diploma Programs (Payable to the University by Student/ Student's Sponsor)

	Year 1	Year 2
Tuition Fees	920,000	920,000
University Accommodation	300,000	300,000
Application Fee*	25,000	
Admission/ Registration Fee	50,000	
NHIF Contribution	50,400	50,400
Field/Practical Training fee	50,000	
Graduation fees		40,000
TCU - Quality Control	20,000	20,000
Students' Union	3,000	3,000
Identity Card	5,000	
Total	1,427,000	1,333,400

b. Direct University Costs for Diploma in Science & Laboratory Technology (Payable to the University by Student/ Student's Sponsor)

	Year 1	Year 2
Tuition Fees	1,200,000	1,200,000
University Accommodation	300,000	300,000
Application Fee*	25,000	
Admission/ Registration Fee	50,000	
NHIF Contribution	50,400	50,400
Field/Practical Training Fee	50,000	
Graduation Fees		40,000
TCU - Quality Control	20,000	20,000
Students' Union	3,000	3,000
Identity Card	5,000	
Total	1,707,000	1,613,400

Note: Application Fee* should be paid during application session.

c. Direct Students Costs (Payable Directly to Students by his/her Sponsor per annum)

Meals	Books & Stationary	Field Expenses & Transport	Personal Care & Miscellaneous expenses	Total
1,666,000	200,000	620,000	250,000	2,736,000

I wish you all the best in your academic career at MUM.

Prof. Hamza M. Njozi

Deputy Vice Chancellor (Academic)

