



MUSLIM UNIVERSITY OF MOROGORO

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JOINING INSTRUCTIONS

This is important Information for all students selected into Diploma Programs at the Muslim University of Morogoro [MUM]. This form **SHOULD NOT** be used as an Official Admission Letter.

1. Registration and Orientation

Registration and Orientation of new students will be held from 5th to 12th October 2024 from 8.30 am to 04.00 pm. The venue will be the **ICT Complex Block** for registration and the **Assembly Hall** for Orientation..

2. Conditions for Admission:

You will have to meet the following conditions before being registered as a bonafide MUM Student.

A. Academic Credentials

➤ *Direct Entry Qualifications (Form 6 graduates):*

Students selected under this scheme should possess at least *four passes* with D grade at O'Level Examinations or its Equivalent and *one Principal Pass with a subsidiary (or E for 2014 & 2015 graduates)* at A'Level Examinations related to the program selected.

➤ *Equivalent Entry Qualifications (Certificate holders):*

Students selected under this scheme should have at least four passes at O'Level Examinations and possess a recognized NTA level 4 Certificate related to the course or program selected.

B. Necessary Attachments

Students are required to bring: (1) an admission letter; obtained through the application portal, (2) an original and copy of the Form Four certificate, (3) an original and copy of Form Six certificate/result slip or NTA 4 Certificate and Transcript (4) an original and copy of a birth certificate, (5) one ream of paper, and (6) a duly filled MUM Medical Examination Report form from a registered doctor (a copy of the medical form is available on our website for downloading).

C. Students' Conduct

i. General Conduct.

As a student of MUM, you will be required to be diligent and exemplary at all times and to

observe the institutional Code of Conduct based on Islamic moral values. Any antisocial behavior will not be tolerated at the Muslim University of Morogoro. Please obtain your copy of the Students' Code of Conduct through our website or from the Office of the Dean of Students once you complete registration.

ii. Dress Code.

MUM observes an Islamic dress code. While there are no uniforms, students are required to wear self-respecting clothing. Tight, transparent, or any anti-Islamic clothing is strictly prohibited for both men and women.

D. University Fees and Payment Modalities

All students should pay at least half of their semester fees before registration, as indicated in the fee structure below. All university costs, including tuition, accommodation, and administrative fees, are to be paid using a generated payment number **for each category of fee** in the application system during the registration session. **Students are advised not to travel with cash** since payments can be made through mobile money (*Tigo Pesa, M-Pesa, Airtel Money, CRDB banking app, or CRDB Wakala*) from any location.

NOTE: Payment of cash will **NOT BE ACCEPTED**.

3. Hostel Accommodation:

Offer of Residence on campus will be based on the availability of rooms and the following priorities: (i) disabled students, (ii) foreign students, and (iii) female students. MUM requires all female students to stay on campus, except in approved special cases. Rooms will be allocated only to students who can provide proof of payment.

4. Equipment for students' personal use:

MUM strongly recommends students to bring:

- An English language dictionary and/or any other appropriate dictionary for language courses (e.g., Kiswahili, Arabic, French, Chinese, etc.).
- Laptops (not desktop computers) for accessing study materials online. Wireless internet is available for free at MUM Campus, and there is a large collection of electronic books online for everyone.
- A digital camera (for Journalism students).
- One ream of paper to be deposited with the Finance Department.

Students are NOT allowed to bring:

(i) Television, (ii) Radio/Radio Cassette, (iii) Cooker, (iv) Electric heater Etc.

Books: Students are required to purchase their own books for their respective programs as prescribed by their program lecturers.

5. Fee Structure

A. Direct University Costs for Non-Science Diploma Programs (Payable to the University by Student/ Student's Sponsor)

	Year 1	Year 2
Tuition Fees	920,000	920,000
University Accommodation	300,000	300,000
Application Fee*	25,000	
Admission/ Registration Fee	50,000	
Field/Practical Training fee	50,000	
Graduation fees		40,000
TCU - Quality Control	20,000	20,000
Students' Union	5,000	5,000
Identity Card	5,000	
Total	1,375,000	1,285,000

B. Direct University Costs for Diploma in Science & Laboratory Technology (Payable to the University by Student/ Student's Sponsor)

	Year 1	Year 2
Tuition Fees	1,200,000	1,200,000
University Accommodation	300,000	300,000
Application Fee*	25,000	
Admission/ Registration Fee	50,000	
Field/Practical Training Fee	50,000	
Graduation Fees		40,000
TCU - Quality Control	20,000	20,000
Students' Union	5,000	5,000
Identity Card	5,000	
Total	1,655,000	1,565,000

Note: Application Fee* should be paid during application session.

NHIF Contribution	50,400	50,400
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* **NHIF** payment for categories **A** and **B** above shall be done using the **Control number** generated during the registration session.

I wish you all the best in your academic career at MUM.



Prof. Hamza M. Njozi

Deputy Vice Chancellor (Academic)

